



Woodbury Old-City Restoration Committee

Restoration/Renovation Grant Application

Eligibility Questions

Please answer the following pre-application questions to determine eligibility for the grant program.

Does the applicant own the property(ies) OR have a long-term lease (15 years) that gives the applicant permission to conduct the proposed activities?

Yes

No

Is the resource either individually listed or considered eligible for individual listing in the New Jersey or National Register of Historic Places or a contributing resource to a NJ or National Register-listed or eligible historic district?

Yes

No

If you have answered no to one or more of the eligibility questions, this could mean you are not eligible for this grant.

Applicant Information

Applicant Contact Person First and Last Name:*

Applicant Contact Person Phone Number:*

Applicant Contact Person Email:*

Applicant Organization Name:

Organization Mailing Address:

Organization Phone:

Organization Email:

Organization Website:

Project Summary

Project Title (ex. "Exterior Restoration of Historic Bank of Main Street"):*

Grant Request Amount:*

Total Project Cost:*

Project Summary (500 word max):*

Property Ownership

Are all properties owned by the applicant or co-applicant?*

Yes

No

+Required if no: For any properties not owned by the applicant or co-applicant, the Owner's Authorization Form must be included. This document can be found at the end of the application.

For any properties not owned by the applicant or co-applicant, is there a long-term lease (15 years or more) in place that allows the applicant to conduct the proposed project?

Yes

No

If yes, please include a copy of the signed lease agreement.

If you do not have a long-term lease in place, you are required to submit the [Owner Authorization form](#) found at the end of this application. If neither the applicant nor the co-applicant owns or leases the properties, and you are unable to complete the Owner Authorization form, you may not be eligible for this grant. (250 word max)

Property Information & Historic Significance

To determine a property's register status, visit the [NJ Historic Preservation Office \(HPO\) website](https://www.nj.gov/dep/hpo/1identify/nrsr_lists.htm).
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If your site is part of a historic district, and **not** individually listed, you will need to determine if it is a contributing resource to the historic district

Property Name, as listed by the NJ HPO:*

Physical property address:*

What is the historic significance of the resource(s) and why is it important to preserve? Please include relevant dates, building phases, people, events, etc.

What is the applicant's history with the property? Include when the building was acquired or leased.

Describe any structural threat, inappropriate use, or preservation need faced by the property. If it is endangered, explain the nature of the threats and why they developed. (500 word max)*

Project Concept

Is the project for which grant funds are requested part of a larger capital project?*

Yes

No

Work proposed in this project is for (check all that apply):*

Interior

Exterior

What is the predominant historic preservation treatment being applied in this project?*

Preservation

Restoration

Rehabilitation

Project start date:*

Project end date:*

Project Budget

Total Project Cost:*

Applicant Assurances*

(required)

The applicant certifies the following:

- a. The facts, figures, and information contained in this application, including all attachments, are true and correct.
- b. Any funds received will be expended in accord with the terms and conditions of WORC.
- c. The individual signing this agreement has been authorized by the organization to do so on its behalf, and by his/her signature binds the organization to the statements and representations contained in the application.

Acting as duly authorized representative for the applicant organization, I am submitting this request for assistance.

Signature of Individual

Date

Print Name and Title:

SEND Completed Application to:

WORC

938 Locksley Lane

West Deptford, NJ 08096

www.woodburyorc.org

secretary@woodburyorc.org

OWNER AUTHORIZATION
For Leases under 15 Years

Whereas, _____ is owner of the property located at _____, also known as _____;

Whereas the WORC requires that a minimum of fifteen (15) years remain on the term of the lease at the date a grant is awarded;

Whereas, _____ has _____ years remaining on its lease and does not meet the minimum lease requirement of WORC; and

Whereas, _____ is the owner of _____ and meets WORC's grant eligibility requirements.

Now, Therefore, if _____ is awarded and accepts said this historic preservation grant from WORC, _____ agrees to be a joint signatory to the grant and will abide by its terms.

Acting a duly authorize representative for the property owner, I am submitting this acknowledgement of grant responsibility (if awarded and accepted) to WORC.

Signature of authorized individual _____ Date: _____

Typed Name and Title: